

Adult Social Care Scrutiny Commission Report

Procurement Plan 2021-23

ASC Scrutiny Commission Date: 9 March 2021

Lead Deputy City Mayor: Cllr Sarah Russell

Lead Assistant City Mayor: Cllr Elly Cutkelvin

Lead Director: Martin Samuels

Useful information

- Ward(s) affected: All
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- Report version: 1

1. Purpose of report

- 1.1 This report provides the Adult Social Care (ASC) Scrutiny Commission with an overview on the anticipated procurement activities to be undertaken by the Social Care and Education (SCE) department during 2021-23.
- 1.2 The plan also includes the status of each entry and a risk rating in respect of its contract value.
- 1.3 The Adult Social Care Commission is asked to note the report and to indicate if they would like more information about a particular entry and or to be involved in developing the specification, depending where the item is in the procurement process.

2. Summary

- 2.1 As per the government's transparency code, the Procurement Plan must be published on the council's website. It is anticipated that the Head of Procurement is to discuss the Procurement Plan at the City Mayor Briefing on 4 March 2021.
- 2.2 Inclusion of a contract in the plan does not necessarily mean that the procurement will go ahead. As with all expenditure, anticipated contracts will be subject to a commissioning review and ongoing challenge as to whether they are required, and whether/how they should be procured. This review process may impact on the anticipated value and/or duration of contract. The implications of social value considerations will also be considered during the commissioning review.
- 2.3 The Procurement Plan informs potential suppliers of major market activity. It also provides an overview of significant procurement activity and to enable links and efficiencies to be achieved.

3. Recommendations

- 3.1 The Adult Social Care Commission is asked to note the report and to indicate if they would like more information about any particular activity and or to be involved in developing the specification, depending where the item is in the procurement process. As detailed at Appendix 1.

4. Report/Supporting information including options considered:

4.1 None.

5. Details of Scrutiny

This report provides the Adult Social Care Scrutiny Commission with an overview on the anticipated procurement activities to be undertaken by the SCE department during 2021-23.

6. Financial, legal and other implications

6.1 Financial implications

Inclusion of contracting activity on the attached Plan is a statement of intent and is subject to the necessary funding being available. The Plan provides a basis for challenge and a more strategic approach to achieving value for money through major procurement activity.

6.2 Legal implications

Each procurement activity will need to follow due process in accordance with internal and legislative requirements, with advice from ASC Procurement Services and Legal Services.

6.3 Climate Change and Carbon Reduction implications

There are no significant climate change implications arising directly from this report.

6.4 Equalities Implications

These will be considered a part of each procurement process, as appropriate.

6.5 Other Implications (You will need to have considered other implications in preparing this report. Please indicate which ones apply?)

Procurement is used to drive wider social value, i.e. to bring about improvements in economic, social and environmental well-being.

7. Background information and other papers:

7.1 None.

8. Summary of appendices:

8.1 Appendix 1 – SCE Procurement Plan 2021-23 Entries.

9. Is this a private report (If so, please indicated the reasons and state why it is not in the public interest to be dealt with publicly)?

No

10. Is this a “key decision”?

No